

Employer's Evaluation of an Architecture Student

Part 1 (by the student)

Name of student:

Name of employer:

First day of employment (dd-mm-yy):

Last day of employment (dd-mm-yy):

Total weeks worked:

Total hours worked:

Part 2 (by the student)

Please write an overview of your work term experience.

Please resave this PDF form and forward it to your supervisor.

Part 3 (by the student's supervisor)

The work term at Dalhousie University is a mandatory academic course. The student's grade will be based on a written assignment (80%), a presentation (10%), and your evaluation of the student's performance (10%). Please complete Parts 3, 4 and 5, comparing the student's performance to others at a similar level. It would be helpful to discuss your evaluation with the student, to enable him/her to understand particular strengths and weaknesses.

Interest in work

high interest and enthusiasm

low interest and enthusiasm

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Initiative

self-starter; asks for work to do

waits to be told what to do

.....

Organization

outstanding at planning and organizing work

disorganized; does not plan effectively

.....

Ability to learn

fast learner

slow learner

.....

Quality of work

very thorough; rarely makes errors

careless; often makes errors

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Quantity of work

highly productive

not productive

.....

Judgement

makes decisions after a thorough analysis

jumps to conclusions

.....

Reliability

always reliable

often unreliable

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Collegiality

excellent team worker

often quarrelsome; causes friction

.....

Openness to criticism

appreciates suggestions and criticism

resents suggestions and criticism

.....

Part 4 (by the student's supervisor)

Please indicate the level of performance for each type of work the student has been doing.

	excellent	satisfactory	poor	not applicable
Pre-design
Design
Presentation graphics
Model building
Computer applications
Written / oral communication
Construction documents
Contract administration
Other:
Other:

Part 5 (by the student's supervisor)

Please provide any additional comments on the student's performance.

Please verify the employment dates in Part 1.

Overall grade for the student: out of 10

This evaluation has been discussed with the student: Yes No

Supervisor's name and title:

Signature:

Date (dd-mm-yy):

Please return this evaluation to:

Paula Costello (Director, Career and Community Services, Faculty of Architecture and Planning)

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e-mail: **paula.costello@dal.ca**

(phone: 902 494 6201)



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