

dalhousie university
invitation to recruit
architecture + planning



The Faculty of Architecture and Planning invites you to post positions suitable for planning work term students and graduates. If you can offer challenging career related employment, we want to help you to hire one of our students.

The process:

1. Employers forward their requirements including a deadline for applications to us.
2. Work term jobs are advertised to students during the term before the work term.
3. Full time jobs are advertised throughout the year.
4. Applications are forwarded to employers via email unless another method is requested.
5. Employers contact students through the Career and Community Services office to arrange interviews and job offers.

To advertise your position please tell us:

Employer: _____
Contact: _____
Address: _____

Phone: _____
Fax: _____
Email: _____
Url: _____
Deadline: _____

Work term students

- We are interested in Master of Planning students who require a minimum of 500 hours of work in 12 or more weeks and are available to work from May to August.

Summer students

- We are interested in Bachelor of Community Design students for summer employment.

Graduates

- We are interested in Master of Planning graduates for full-time employment.
- We are interested in Bachelor of Community Design graduates for full-time employment.

We would like an applicant to provide:

- | | |
|--|--|
| <input type="checkbox"/> Web page address | <input type="checkbox"/> Resume |
| <input type="checkbox"/> Samples of work | <input type="checkbox"/> Cover Letter |
| <input type="checkbox"/> Grades | <input type="checkbox"/> References |
| <input type="checkbox"/> In-person interview | <input type="checkbox"/> Phone interview |
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- Reuse our most recent advertisement on file with the Career and Community Service office.
 - A job description is attached, including, (i) a description of the practice and its current work, (ii) specific skills required of the student, (iii) salary.

Please return this form to:

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